

# ASG NEWS

A Joint Newsletter of the John M. Lilley Library, the Computer Center,  
Center for Teaching & Educational Technologies, and the Media & Instructional Support Center

## JOHN M. LILLEY LIBRARY

### New Staff Assistants

The Lilley Library is pleased to introduce two new staff assistants, Amy Blakney and Melissa Osborn.

#### *Amy Blakney*

Originally from Kittanning, PA, Amy received a bachelor's degree in recreation management from Gannon University in 1990 and continued her education at Slippery Rock University by earning a Master's Degree in Public Administration in 1992. She previously worked for various forms of government handling state and federal grants. Amy moved to Erie in 1994 when her husband, Terry, accepted a teaching position in the math department at Behrend. She stayed home to raise their sons, Aaron age eleven, and



Ryan age nine. Amy spends her free time with her family and transporting her kids between school and practice for band and sports.

#### *Melissa Osborn*

Melissa had spent most of her life in Erie and grew up less than a mile from the Behrend campus. She earned a Bachelor's Degree in Criminal Justice from Edinboro University in 1992. Melissa and her husband Doug, an art teacher at Harbor Creek High School, are raising two sons, Mitchel and Logan. A former Erie County government employee, she is returning to the work force after several years as a proud stay-at-home mom.



### Library Liaisons for Academic Departments

The Lilley Library is starting a formal liaison program for Behrend academic departments. What does this mean for you and your division? It means you have a one-stop contact and an advocate for your department regarding library issues. The goal is to get our librarians more integrated with your disciplines and your curricula. For example, if you want updates on scholarly communications in your field, you contact your liaison. If you want advice on how to incorporate information literacy into your curriculum, you contact your liaison. We'll also be your contacts for requesting new books, databases, and journals for your discipline. In

other words, you'll have a specific librarian at your disposal at (almost) all times! Of course, you can feel free to talk to any of us about your research, your classes, or what's good on TV, but we're trying to add a bit of specialization so we can better help you and your students.

#### *Liaisons and Areas of Responsibility*

Patience Simmonds; Business, Communications, Nursing, Languages, Women's Studies  
Jane Ingold; Education, Engineering, English/Creative Writing, Kinesiology, Music, Philosophy, Theater  
Russ Hall; Anthropology, Art, History, Political Science, Psychology, Sciences

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This publication is available in  
alternative media upon request.

Penn State is an affirmative action, equal  
opportunity university.

**REMINDER TO FACULTY**

Once you are done with using the technology classroom machines, please be sure to turn off the projectors and lock the podiums. Thanks!

**COMPUTER CENTER****Extreme Makeover**

Well, maybe not extreme, but the N155 computer lab did get a face lift! Renovations include a new coat of paint, new carpeting, and a new

podium. Also, an additional workstation was added to bring the total count to 50.

**Information at Your Finger Tips**




The entry page to the PSU work Web site, <https://www.work.psu.edu/>, has been updated. It now makes it more convenient to view and to manage your Access account and Penn State Access Account Storage Space (PASS). For example, it shows the expiration date of your Access account password and the remaining

amount of PASS. Tools are also readily available to change your password, edit directory information, start or stop your vacation auto-reply, and increase your PASS storage space. In addition, this page provides links to the most recent alerts that have been issued by Information Technology Services (ITS) at U.P.

**Feed Me Info!**

Do you know that can you get the most up-to-date information from Web sites without having to make repeat visits? Well, it is possible if you use RSS.

OK ... But what is RSS?

RSS is the acronym for Really Simple Syndication, a standard tool that scans your favorite Web sites for new information or updated content. How do you know which sites make use of RSS? Just look for icons at the Web site that look like these:   . (Other icons may be used, but these are the most common.) When you click on the RSS icon, a list of available feeds is listed. For instance, the Canon Web site (<http://www.usa.canon.com/consumer/>) provides several different RSS feeds such as those for product announcements, special offers, and product tips.

If you would like to receive notices about new or updated content, you need to subscribe to the desired RSS feed. To do so, click the subscribe button or link for that particular feed. When new or updated content is detected for a particular site (at an interval that you designate), a notice is automatically sent to the subscribers of that feed. This notice may be in the form of an email note or a web page (depending upon the configuration of that RSS feed). Typically, the notice includes a link to a headline, a summary, or a lead-in to the larger story.

To view the notices, use either your email application or a RSS reader (as appropriate). You can use the RSS reader that is integrated into browsers, such as Internet Explorer and Firefox, or use another RSS reader of your choice.

At Penn State, there are a number of RSS feeds. For example, ITS Training Services at U.P. has RSS feeds to provide information about their technology and software training seminars. There are seminar feeds for ANGEL, Office applications, administrative computing topics, and much more. To subscribe to one or more of the training RSS feeds, visit: <http://its.psu.edu/training/feedspage.html>.

What if you want to find RSS feeds for particular topics? To start, you may want to do a keyword search or visit one of the many Web sites that maintain directories. Here are a few directory sites—some are specific to a topic, while others may list anything and everything:

***Biomedical and health sciences journals***

<http://ebling.library.wisc.edu/bjd/journals/rss/>

***U.S. government***

[http://www.usa.gov/Topics/Reference\\_Shelf/Libraries/RSS\\_Library.shtml](http://www.usa.gov/Topics/Reference_Shelf/Libraries/RSS_Library.shtml)

***New York Times***

<http://www.nytimes.com/services/xml/rss/index.html>

***Directory of sites***

<http://allrss.com/rssdirectories.html>

This article provides a very basic explanation of RSS feeds. For more details, please refer to the browser's help file, use a Web-based search tool (try using keywords such as rss, feeds, and rss feeds), or contact the Computer Center.

## CENTER FOR TEACHING & EDUCATIONAL TECHNOLOGIES

### College Teaching Seminar

The Center for Teaching and Educational Technologies offers college teaching seminars for faculty members to obtain new strategies they can use in classes. Faculty members from all disciplines share ideas and strategies for successful teaching. Remaining teaching seminars/events include:

*The "Need" to Cheat: Can Course Design Reduce Student Cheating?* Tuesday, Nov. 6

Noon–1:30 p.m., MISC Studio (Kochel 69)

*Improving Student Study Skills through Course Design*, Monday Dec. 3, 4:00–5:15 p.m., Reed 114 or Tuesday, Dec. 4, 12:15–1:30 p.m., Reed 114

### Classroom Observation

To improve college teaching at Behrend continuously, faculty members can observe how experienced professors teach by sitting in their classrooms. Professors from all four schools are in-

involved. To see who is offering observation sessions and when would be a good time to observe, please visit <http://behrend.psu.edu/faculty/teaching-center/teaching/> for the most updated schedule.

### Recommended Browsers of ANGEL 7.1

For Windows system, Firefox 2, IE 6.0 and IE7.0 are recommended.

Recommended configuration of IE:

1. Within Internet Explorer, select Tools in the toolbar, then select Internet Options.
2. On the General tab, in the Temporary Internet Files section, click the Settings button.
3. Select every visit to the page, then click OK.
4. Select the Security tab.
5. Click the Trusted sites icon to select it, then click the Default level button.
6. Click the Sites button.

7. Uncheck the Require server verification (https:) for all sites in this zone check box.
8. In the Add this website to the zone text box, enter cms.psu.edu, then click the Add button. Click the Close button to close the window.
9. Click OK to close the Internet Options window.
10. Select Tools in the toolbar, then select Pop-Up Blocker, then Pop-up Blocker Settings.
11. In the Address of Web Site to Allow checkbox, enter cms.psu.edu, then click the Add button. Click the Close button to close the window.

### Course listing on ANGEL

Well, just because you have registered for the class, it doesn't mean you can see that class on ANGEL. First, it's up to the instructors of the course to decide whether they will use ANGEL for teaching. If the instructor decides not to, the course will remain invisible to students. Second,

if you recently added/dropped that course on eLion, it takes 24- 48 hours for ANGEL to get the updated database, so just give it some patience. If the course listing on ANGEL has no change after 48 hours, please email me at [QiDunsworth@psu.edu](mailto:QiDunsworth@psu.edu).

### PSU Protected Web Space Announced

Protected Personal Web space provides a means by which users can restrict access to specific files stored in their respective Penn State Access Account (PASS) folders. Those who have www (Personal Web space) folders in PASS are automatically provided with an additional folder labeled "www\_protected" within their respective PASS folders. A step-by-step wizard, <https://protected.personal.psu.edu/cgi-bin/index.cgi>, allows users to easily specify who should have access to specific files within the "www\_protected" folder. Access may be restricted to any Penn State Access Account userid, Friends of Penn State Accounts, and/or Access Account

groups or roles (for example, all students in a class). To put it very simply, we can now use the Web to publish not just to the whole world, but to a select group of people who need to see the information. Faculty members may use this space, rather than ANGEL course space, to store large media files so that only students enrolled in your class can view.

More information, step-by-step instructions, and access to the protected personal wizard are found at <https://protected.personal.psu.edu/>. Additional information is also found in the Personal Web FAQ at <http://www.personal.psu.edu/>.

#### CONTACT US

Qi Dunsworth

Educational Consultant  
& Instructional Designer

[QiDunsworth@psu.edu](mailto:QiDunsworth@psu.edu)

898-6537

[behrend.psu.edu/faculty/teachingcenter/](http://behrend.psu.edu/faculty/teachingcenter/)

#### MISC AVAILABLE SERVICES

**Does MISC have transparencies? Do they make color posters? Can I get my passport picture there? The answer is YES to all of these questions. Our services change constantly as we add equipment and expertise. So keep us in mind as your needs in the photo, AV, copy/print, and graphics areas arise.**

**BEFORE YOU GO OFF CAMPUS AND MOST LIKELY SPEND MORE MONEY, PLEASE CHECK WITH MISC TO SEE IF WE CAN SERVE YOU. CALL CAROLYN BROWN AT X 6121.**

## MEDIA & INSTRUCTIONAL SUPPORT CENTER

### New Manager

Hello! My name is John Fontecchio but you may know me as "That guy with the camera."

For the past nine years, I have been a part of the Media and Instructional Support Center team serving as a Senior Instructional Services Specialist. In my new position as the manager of the Media and Instructional Support Center, I would like to thank everyone for their continued support and for choosing our department to fulfill your copy, print and audio visual needs. I am also pleased to let you know that our department will continue to provide high quality photographic work to the campus community.

The MISC staff takes great pride in their work and is always looking for ways to improve service and help you with everything ranging from design to presentation of your materials. Our



copy center produces high-quality photocopies and maintains scheduled pick-ups and deliveries at 9:00 a.m., 11:00 a.m., 2:00 p.m., and 4:00 p.m. Printing of large posters, brochures, and business cards are just a few of the many special services we provide. We ask that you allow for a two hour turnaround time on all copy jobs and allow extra time for "specialty" jobs or those requiring folding, binding or other related services.

The Media and Instructional Support Center is also your main contact when you have questions regarding copyright and Fair Use. We maintain a checklist of the "four factors" that summarize Fair Use requirements. MISC also provides video dubbing services and recording of television programs. Please keep in mind that these services are also strictly regulated by copyright law. Feel free to contact us if you have any questions regarding these, or any other services we provide.



*Welcome!  
Please visit us in person or on the Web at [behrend.psu.edu/misc/miscIndx.htm](http://behrend.psu.edu/misc/miscIndx.htm)*

## JOHN M. LILLEY LIBRARY CONTINUED

### Other Library News

- Come check out the Lilley Library's new student lounge in the former classroom 113. New furniture has been installed and future developments include a computer and monitor for small group study and improved lighting.
- Work on the Behrend Archives is moving along at a brisk pace. Greg Wood's History of Labor class used the Hammermill materials to supplement their projects during the spring semester.
- Patience Simmonds will be on sabbatical in Ghana from November through April. During that time Russ Hall will coordinate all library instruction. Contact Russ at rah29@psu.edu or 6426. Good luck to Patience on her trip and with her research project.