

ASG ACADEMIC SUPPORT GROUP Newsletter

A Joint Newsletter
of the Penn State
Behrend Library,
the Computer
Center, and the
Media and
Instructional
Support Center

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COMPUTER CENTER

Free Anti-Virus Software

Just a reminder...Computer viruses and other malicious programs can pose a serious threat to your PC. Make sure that you are using a virus detection and removal program. Penn State has an agreement with Computer Associates that allows students, faculty, and staff to install an anti-virus program called InoculateIt Personal Edition. This program may be downloaded from:

antivirus.cai.com

This software is also available on the CACPAC CD. You can pick up a free copy of this CD from the consultant help desk. (Note: Staff office PCs already have an anti-virus program installed.)

For more information about anti-virus software, see:

www.psu.edu/dept/cac/infotech/viruspage.html

SAS Software Added to Software Lending Library

Penn State has added a suite of SAS software to its software lending library for students. The software suite includes web-enabled components, which are used for data access, data management, data analysis and data presentation. For more information about the SAS software suite, visit:

www.sas.psu.edu/sw.shtml

Students may stop by the consultant help desk in H135 (Monday through Friday, 9:00 a.m. to 4:00 p.m.) to borrow a copy of the software for installation onto their PC. Since the Computer Center has received a limited number of copies of the software suite, we ask that only those students who need the software for classes borrow it at this time. As with other software in the lending library, all CDs and guides must be returned within 2 weeks.



Mobile Computing

The Computer Center recently installed 20 mobile computing ports in the Library. These ports, distributed across all three floors of the Library, provide laptop users with network access to the Internet and to e-mail. Mobile computing ports will also be added to several technology classrooms by the end of spring semester. Future plans include the installation of additional ports at other sites on campus. A map of port locations and computer configuration instructions are available at both the Computer Center's help desks (in H135 or L4) and the Library's circulation desk.

Network Storage Space Available to Students

All students may now obtain 5 MB of network storage space on a Penn State Behrend server. Funded by the student computer fee, this space (referred to as the P drive) may be used for storing e-mail and other files. An access account is required. Instructions on how to obtain network storage space are available in all of the Computer Center's labs. If you need assistance, please contact the consultant help desk.

This publication is
available in alternative
media upon request.

Penn State is an affirmative action, equal
opportunity university.

CAC Reorganizes

The Center for Academic Computing (CAC) at U.P. provides computer-related services, such as access accounts and research tools, for the University community. Recently, CAC reorganized into two units to better accommodate the University's expanding use of technology.

The first unit, which retains the name of Center for Academic Computing, is directed by Kevin Morooney and will now focus on general end-user services. The following departments form the CAC:

- Central Systems (provides e-mail, web, directory and back-up services)
- Research Computing (specializes in high-performance computing and visualization)
- User Services and Consulting (provides help desk and consulting services)
- Account Services (manages accounts for CAC)
- Microcomputer Order Center (oversees computer hardware and software discount program)

The second unit, the Center for Education Technology Services (CETS), is directed by John Harwood and will focus on the support of educational systems. The following departments form the CETS:

- Education Technology Services (supports teaching and learning with technology)
- Distributed Systems Group (manages computer labs and technology classrooms at U.P.)
- Training Group (coordinates web-based training and technology seminars)

- Educational Outreach Services (serves as a liaison to faculty, student, and campus groups)

Both CAC and CETS report to Russell Vaught, associate vice provost for information technology. Vaught, in turn, reports to Gary Augustson, vice provost for information technology, in the Office of Computer and Information Systems.

LIBRARY

Browsing Collection

Old favorites and award winners await readers in the library's Browsing Collection. Located on the first floor of the library, the Browsing Collection contains high-interest materials such as best-selling novels and books regarding current events, sports and contemporary music. A special effort is made to purchase award winners. Some of the fiction works, including award winners, you'll currently find in the Browsing Collection are listed below.

New Works from Old Favorites

- Boone's Lick: a Novel by Larry McMurtry,
Brows. Coll. PS3563.A319B6 2000
- Hooking Up by Tom Wolfe, Brows. Coll.
PS3573.O526H66 2000
- The First Time by Joy Fielding, Brows. Coll.
PR9199.3.F518F57 2000
- The Golden Age: a Novel by Gore Vidal, Brows.
Coll. PS3543.I26G65 2000

Customize Eudora Pro's Toolbar

You can work more efficiently by using an application's short-cut buttons and customizing its toolbar. In Eudora Pro, it's quite easy to add, remove and move short-cut buttons on your toolbar. Here's how:

Add a short-cut button

- Right-click on Eudora's toolbar.
- From the pop-up menu, click on Customize.
- At the Customize window, click on the General tab.
- Click on a category (listed on the left). Note that most categories correlate to the main menu items.
Example: Click on the category called Message.
- Click on a button (on the right). A description of the button appears at the bottom of the Customize window. Example: Click on the redirect button. (This is the 5th button in the 1st row.)
- Click and drag the button to the desired location on the toolbar.
- Click the Close button.

Remove a short-cut button

- While holding down the Alt key, click on the short-cut button and drag it off the toolbar.

Move a short-cut button

- While holding down the Alt key, click on the short-cut button and drag it to another location on the toolbar.



Open House: a Novel by Elizabeth Berg, Brows.
Coll. PS3552.E6996O64 2000b

Prodigal Summer: a Novel by Barbara
Kingsolver, Brows. Coll. PS3561.I496P76
2000

Code to Zero by Ken Follett, Brows. Coll.
PR6056.O45C6 2000

The Constant Gardener: a Novel by John le
Carré, Brows. Coll. PR6062.E33C66 2001

Anil's Ghost by Michael Ondaatje, Brows. Coll.
PR9199.3.O5A84 2000

Close Range: Wyoming Stories by Annie Proulx,
Brows. Coll. PS3566.R697C58 1999

The Human Stain by Philip Roth, Brows. Coll.
PS3568.O855H8 2000

Recent Literary Award Winners

The Blind Assassin by Margaret Atwood, Brows.
Coll. PR9199.3.A8B55 2000

(Winner, 2000 Booker Prize)

In America: a Novel by Susan Sontag, Brows.
Coll. PS3569.O6547I5 2000

(Winner, 2000 National Book Award)

Soul Mountain by Gao Xingjian, Brows. Coll.
L2869.O128L5613 2000a

(Winner, 2000 Nobel Prize for Literature)

Waiting by Ha Jin, Brows. Coll. PS3560.I6W34
1999

(Winner, 1999 National Book Award)

Charming Billy by Alice McDermott, Brows.
Coll. PS3563.C355C48 1998

(Winner, 1998 National Book Award)

New Encyclopedias

During bibliographic instruction sessions, our librarians draw attention to subject specific encyclopedias available within the library's collection.

These encyclopedias provide students with a solid starting point when doing research. The following are new subject specific encyclopedias recently added to the library's reference collection:

Encyclopedia of Astronomy and Astrophysics,
REF. QB14.E54 2001

Encyclopedia of Drugs, Alcohol, & Addictive
Behavior, REF. HV5804.E53 2001

The Garland Encyclopedia of World Music,
REF. ML100.G16 1998

St. James Encyclopedia of Popular Culture,
REF. E169.1.S764 2000

Violence in America: an Encyclopedia,
REF. HN90.V5V5474 1999

Routledge Encyclopedia of Philosophy,
REF. B51.R68 1998

Encyclopedia of Criminology and Deviant
Behavior, REF. HV6017.E53 2001

Encyclopedia of the Vietnam War: a Political,
Social, and Military History,
REF. DS557.7.E53 2000

Encyclopedia of Human Emotions,
REF.BF531.E55 1999

Encyclopedia of Contemporary Spanish Culture,
REF. DP233.5.E63 1999

Encyclopedia of Contemporary German Culture,
REF. DD290.26.E53 1999

Encyclopedia of Contemporary Italian Culture,
REF. DG450.E53 2000

World Christian Encyclopedia: a Comparative
Survey of Churches and Religions in the
Modern World, REF. BR157.W67 2001

Course Reserves— Updates and Reminders

Here are several reminders for faculty who make use of course reserves, or who may use reserve materials in the future.

Electronic Reserves

- Electronic course reserves began on a trial basis at the Behrend Library this semester. Articles and book chapters were made available for three courses. Faculty and students have been positive about this new system, which will be made available to all faculty beginning in May.
- Use of the electronic reserve system requires considerably more lead-time than does print reserves. For fall 2001, faculty are requested to submit their reserve lists at least four weeks prior to anticipated student use.
- Materials placed on electronic reserve will not be duplicated for print reserves.
- Links will be created to reserve journal articles that are available in *ProQuest*.
- Questions regarding electronic reserves should be directed to Pat Gainer (ext. 6313).

Books, Videos, CDs

- The library discourages the use of faculty members' personal copies of books, videos, CDs, etc. for reserve use. Rather, the library will purchase these materials at the faculty member's request, add them to the library collection and place them on reserve. Faculty must make such requests early in order to allow sufficient time for purchase and processing.

Library, continued

Database Update

Recently, many new electronic resources have been added to the Fast Track on LIAS. In addition, the Fast Track on-line journal collections *JSTOR* and *Project MUSE* have both added new titles to their holdings. All of these resources can be accessed at <http://www.lias.psu.edu/>. A few of the newest databases are listed below by subject area.

General

Wiley Interscience Journals

Wiley Interscience Journals is the dynamic on-line journals service to all of the titles from John Wiley.

Business

ISI Emerging Markets (International Business)

ISI (Internet Securities Inc.) Emerging Markets provides business and economic information on developing areas of the world. Current news, company financial statements, company profiles, industry reports, analyst and brokerage reports, closing stock and index quotes, macroeconomic statistics and forecasts, and legal and political information are included.

Humanities and Social Sciences

The Dictionary of Art

The Dictionary of Art is the world's foremost encyclopedia on the history of the visual arts such as architecture, ceramics, decorative arts, design, drawing, sculpture, etc. All cultures from prehistory to the 1990s are included. Recognized scholars wrote forty-one thousand articles on people, places, civilizations, religions, media and other specific topics for the 1996 paper publication. Articles are updated continuously and illustrated with drawings, diagrams and links to web sites with color pictures.

The New Grove Dictionary of Music Online

The New Grove Dictionary of Music Online is a fully searchable encyclopedia covering all aspects of the history of music. Articles regard composers (including lists of works), performers, styles and genres, countries and cities, and instruments.

Political Risk Yearbook

Political Risk Yearbook contains country reports on 106 countries. Each country report focuses specifically on political and business information such as finding developing markets, determining currency movements, preparing for capital investments, or making judgments about corporate security. Political and economic risk analysis is available.

Science and Mathematics

Computer Select (information technology)

Computer Select is a web-based, practitioner-oriented database in information technology (IT). It provides full-text articles from more than 200 leading IT focused publications (including a 5 year archive of top IT trade publications), as well as key product reviews, company profiles and product specifications.

MEDIA & INSTRUCTIONAL SUPPORT

Networked Copier

A networked digital copier is now available in M.I.S.C. This enables users to send materials to be copied directly from their desktop PC to the digital copier. This has many applications. Faculty, for example, may wish to send tests directly to the copier. Security would be enhanced since as few as one staff member could be involved in handling the tests.

Those interested in using the digital copier during evenings and weekends may send their materials to the copier. However, materials will only be available for pick up or delivery during the hours in which M.I.S.C. is open.

To take advantage of this new service, please call Carolyn Brown for more information at ext. 6121.

Pagemaker

Martha Campbell, our graphic artist, is now available on a limited basis to offer help to those using PageMaker. There are many factors to observe regarding desktop publishing. Martha's knowledge of this subject may be of valuable assistance to you in identifying these factors, which will, in turn, enable us to provide you with a more accurate product in a timely fashion. For more information, please call Carolyn Brown at ext. 6121.

New Campus Map

An updated campus map that includes the Athletic and Recreation Center is now available. To order new maps, please call M.I.S.C. at ext. 6121.

Thanks

We wish to thank all those who took the time to answer the questionnaire regarding technology classrooms.

The answers were very enlightening and will be compiled and reviewed by the Technology Integration Group. As many suggestions as possible will be implemented by the fall semester.