

ASG NEWS

A Joint Newsletter of the John M. Lilley Library, the Computer Center,
Center for Teaching & Educational Technologies, and the Media & Instructional Support Center

JOHN M. LILLEY LIBRARY

Journal Citation Reports Now Available Online

After many years of battling with the publisher of Journal Citation Reports (JCR), we now have online access. JCR provides a way of measuring how important a journal is to a particular discipline by measuring its impact factor. The impact factor is arrived at by calculating how often the average article in a particular journal is cited by other articles over a period of time. The more citations the average article from a journal has, the more highly regarded the journal is (generally speaking).

The libraries have access to both JCR Science Edition and JCR Social Sciences Edition. The former contains data from over 5900 journals, while the latter examines more than 1700 journals. For now we only have access to the most current JCR year, which is 2006.

JCR is available by going to <http://www.libraries.psu.edu> and then clicking on Databases by Title (A-Z List) and then scroll down until you find it alphabetically.

Lilley Library has familiar faces in new positions

As of January 1, 2008 Lisa Moyer has replaced Pat Gainer as Library Supervisor, Circulation for the John M. Lilley Library. For the past decade Lisa was here as a library assistant at the Lilley Library, but she began her career in the ordering department at the University Libraries at UP in 1991. After a year she transferred to the Education Library where she was a staff assistant working with acquisitions, reserves, and circulation. She left Penn State briefly from 1994 to 1996 to move to North Falmouth, MA (Cape Cod) where she worked as a library assistant at the Marine Biological Laboratory/Woods Hole Oceanographic Institution Library. She was responsible for serials and interlibrary loans.

Lisa and her husband Kerry, chair of the meteorology department at Edinboro University have a five-year old daughter Kerrisa. Lisa and

her husband are staunch Penn Staters having met while students at University Park, where she earned a B.S. in French with a business option in 1989. She is originally from York and has yet to learn to learn how to take advantage of Erie winters by engaging in winter sports.

Melissa Osborn, who was hired last year as a part-time library assistant, has been chosen to fill Lisa's former position with the new title of Acquisitions and Serials Coordinator.

Congratulations Melissa and Lisa!



Lisa Moyer



Melissa Osborn

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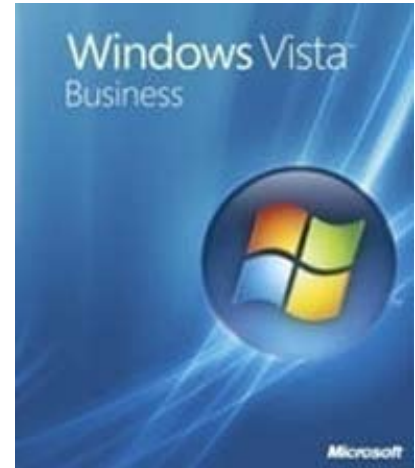
This publication is available in
alternative media upon request.

Penn State is an affirmative action, equal
opportunity university.

Get a View of Vista

Microsoft Vista is now loaded onto several PCs in the H135 and L4 computer labs. Faculty, staff, and students can try the new operating system on any PC that has the Vista screen saver. This coming summer, Vista will be installed in all public computer labs and classrooms.

What's the difference between the Vista and XP operating systems? Not much—if you are a general user. Although you will see a new user interface with Vista, basic tasks (such as copy/paste) remain basically the same. Most of the significant changes to Vista are under the “hood” and intended for PC administrators—changes that only a techie could love!



Helpful Hint: Add Short-cut for Drive or Folder Location

As you know, Windows Explorer is used to navigate to folders and files on your PC. Sometimes the process of getting to the desired location (where you want to save the file) can be rather tedious—especially if the folder is deeply nested. How can you get to the specific location quicker and easier? It's simple; use the Send To menu. Here's how to set up the short-cut to accomplish this (using Windows XP):

1. Click the Start button.
2. Select **Run** from the menu.
3. At the Run dialog box, type the following in the Open text box: **sendto** and click OK.
4. Add the destination (i.e. the location where you want to save the file). To do so, select **File / New / Shortcut** from Explorer's menu.
5. Use the shortcut wizard to create a short-cut to the desired location.
 - At the Create Shortcut dialog box, click the Browse button, navigate to and click on the drive or folder where you want to save the file, and then click OK.
 - Click the Next button.
 - Type the short-cut name that you want to appear in the Send To menu.

- Click the Finish button.
- Close Windows Explorer.

To use the Send To feature:

1. In Windows Explorer, right click on the file that you wish to save to a different location on your PC.
2. From the pop-up menu, select: **Send To** and then choose the desired location where you want to save the file.

Note: The Send To command does not physically move a file from its original location to the new location. It only saves a file to the new location. (As a result, the file appears in two locations.)

To delete a short-cut item from the Send To menu:

1. Use Windows Explorer, go to your C: drive.
2. Navigate to and click on this folder: Documents and Settings.
3. Click the folder that is named with your email userid. Example: abc123
4. Click the SendTo folder.
5. Delete the desired short-cut.

Check Out Behrend's Webcams

Last fall, two “live” webcams were installed on campus. One is located outside the Junker Center whereas the other is inside Bruno’s Café. Both allow you to choose views from several preselected locations. From the Junker Center’s webcam, you can switch views to look at the REDC Building, Smith Chapel, the Behrend Lion, and east campus. The webcam in Bruno’s Café lets you look at the Java service counter, eatery, dining area, and the laptop counter area. In addition, you can take a snapshot of any view from the webcams. The webcams can be accessed from: <http://www.pserie.psu.edu/aboutps/video/behrendlive.html>.



CENTER FOR TEACHING & EDUCATIONAL TECHNOLOGIES

Classroom Observation

Faculty members are encouraged to participate in the Classroom Observation program by visiting the classes of experienced professors. To see who is offering observation sessions and when would be a good time to visit, please

visit <http://behrend.psu.edu/faculty/teachingcenter/observation>. Guidelines for pre and post-observation discussion with the instructor and taking observation notes are also available online.

ANGEL

Handouts for Faculty and Students

Want to use ANGEL for teaching but worried about whether students know how to use it?

A set of step-by-step ANGEL instructions for faculty and students are available at <http://behrend.psu.edu/faculty/teachingcenter/angel/>.

They are updated regularly. Please feel free to distribute these handouts to your colleagues and students. If you need instructions on topics that are not listed, please contact QiDunsworth@psu.edu.

Exporting and Importing Courses in ANGEL

During the final’s week some ANGEL functions will be disabled to assure system stability. Specifically, from 5:00 a.m. Saturday, May 3 to 7:00 a.m. Saturday, May 10, you will not be able to do the following:

- “Clone” existing course content in a new course by going through Manage tab → Import Wizard → Copy Course
- Export existing course content to a compressed file
- Import course content from a master course
- Import course content from a compressed file previously downloaded from ANGEL
- Copy course content through Lessons tab → Add Content → Copy from Another Course or Group

However, during this time faculty members will still be able to export student grades from ANGEL’s gradebook or import grades back into ANGEL and transfer the final letter grades to eLion.

If you need any help with ANGEL, please feel free to schedule an appointment with Qi Dunsworth before May 3 or during the week of May 12-16. The Center for Teaching and Educational Technologies will be closed from May 19 to June 24. If you need any assistance during that time, please visit <http://angel.psu.edu> and use contact Angel Support at the bottom of this page to get help.

CONTACT US

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LILLEY LIBRARY SUMMER HOURS

May 12–August 15

Monday–Tuesday
8:00a.m.–7:00p.m.

Wednesday–Thursday
8:00a.m.–7:00p.m.

Friday
8:00a.m.–5:00p.m.

Saturday
11:00a.m.–3:00p.m.

Sunday CLOSED

August 16–24

Monday–Friday
8:00a.m.–5:00p.m.

Saturday–Sunday
CLOSED

EXCEPTIONS TO THE SUMMER HOURS

Saturday, May 24
CLOSED

Monday, May 26
CLOSED Memorial Day

Friday, July 4
CLOSED Independence
Day

Saturday, July 5
CLOSED

Wednesday–Thursday,
July 9–10 CLOSED

COPY AND MULTIMEDIA CENTER

New Year New Name

The start of the 2008 Spring Semester brought with it the announcement of a name change for the former MISC. The Media and Instructional Support Center is now known as the Copy and Multimedia Center or CMC for short. We feel that the new name is better aligned with our mission and provides a clearer representation of the services that we provide.

Speaking of services, the Copy and Multimedia

Send Copy Work Via Computer

The Copy and Multimedia Center is implementing a new system to enable you to send copy work to us via computer. The new system is designed to eliminate the problems we have had in the past with network and listserv delays that would prevent the timely delivery of your documents.

This new system is quite simple and uses Sharepoint.

To upload a document to the Copy and Multimedia Center (formally MISC) for printing, simply go to <https://intranet.bd.psu.edu>

Sign in using your psu-id and password

Once in Sharepoint click "Copy and Multimedia Center"

Click "Upload new Document" and then attach

Center still provides high quality support in the areas of graphic design, scanning, black and white and color copying, 2-color offset printing, laminating, binding, posters, and more. Of course, we still provide and support audiovisual equipment both in and outside the classroom. Requests for equipment may be made either by submitting the form located on our Web site or by calling the equipment request line at x6286.

a document by:

Clicking on "Browse" (this should open your files)

Find your document in your files and double click on it (this will put your file in the "browse" window

Now click "ok" and a work order will appear for this job

Complete the work order and click "check in"

That is all you need to do.

We will send you a confirmation informing you that we received your document and work order.

If you should have any problems, please do not hesitate to call the Copy and Multimedia Center at X6121 and talk to Carolyn Brown.

JOHN M. LILLEY LIBRARY CONTINUED

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Valerie Rodak has been chosen to fill the part-time staff assistant job at the Lilley Library vacated by Melissa Osborn. Melissa is now the Acquisitions and Serials Coordinator. Valerie has been serving as temporary reference librarian during Patience Simmonds' recent sabbatical leave. Originally from the Edinboro area, Valerie received a Bachelor of Arts degree in French from Penn State, University Park and a Master of Science in Library Science from Case Western Reserve University, Cleveland, Ohio. She has worked in school and public libraries in Massachusetts and California and now lives in Fairview.

Congratulations!

Congratulations to Patience Simmonds on the birth of her first grandchild, Eden Elizabeth, who was born to her daughter Sybil and her husband Chris in early March. We're sure she is looking forward to holding her for the first time once she returns from her sabbatical in Ghana in May.