

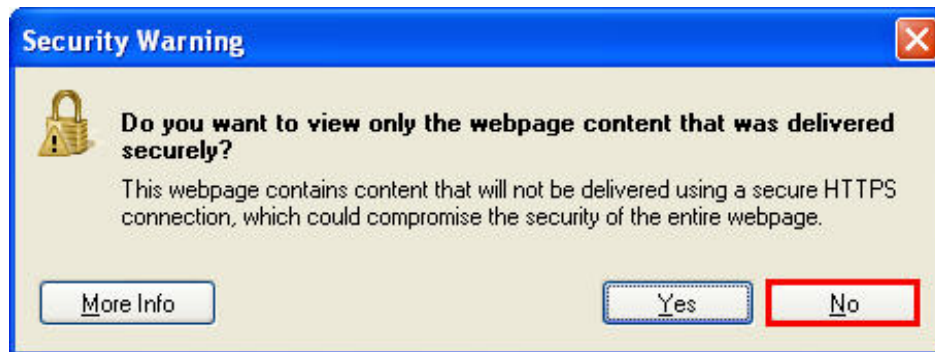
Must-knows about ANGEL

Last updated on 9/1/2009

1. The recommended browsers for ANGEL are: IE 7, Firefox 3 or above. If you have a Mac, please download Firefox. IE 8 has some issues too, but if you set up the compatibility mode, you should be fine most of the time. Instructions are available for download at <http://behrend.psu.edu/faculty/teachingcenter/angel/#facultyHandouts>.

All computers on campus are compatible.

2. <Added on 8/27> If you are using IE 8, you may see the warning window below. You must select **NO** in order to continue (rearrange items, visit external web sites, etc.). If you already clicked on Yes once, this window may not show up for you to click on the NO. If that happens, please clear the browsing history, exit IE, reopen IE, log back on to ANGEL, and then it would be displayed.



3. Do NOT use multiple browser tabs to browse or edit multiple ANGEL courses or sections. It will create errors.
4. All course registration or add/drop have to be completed by the student on eLion <https://elion.psu.edu/>. Adding a student to an ANGEL course may grant them the access to the course materials but since eLion is bypassed, the student may end up having no grades. This is just one of the consequences of bypassing eLion.
5. In the add and drop period, changes in course rosters on ANGEL are NOT instant but will be reflected between 24-48 hours after add/drop.
6. ANGEL system performs daily maintenance from 4:00 to 6:00 a.m. U.S. Eastern Time, during which time ANGEL will be unavailable.
7. By default, ANGEL mail and PSU webmail are two separate mailboxes. However, you can forward ANGEL mail to PSU webmail. Technically, you can forward PSU webmail to another email address, but based on past experiences, that is NOT recommended.
8. <Added on 8/27> You can add the *Course Mail* tool to My Profile page. This tool will collect all ANGEL mail and place them in one place so that you don't have to check the message course by course. For detailed instructions, please refer to the handout [Edit My Profile Page](#).

9. If you have forwarded ANGEL mail to Penn State webmail, the “Reply to All” link would allow you to reply to the sender only.
10. If your Penn State webmail cannot read an attachment, you can always download a good copy of the attached file from ANGEL inbox.
11. Grades and comments entered on ANGEL gradebook are immediately viewable to students unless viewing restrictions were set up.
12. If you use ANGEL’s dropbox feature for students to turn in their homework, please direct students to the instructions [Submitting a File to Dropbox](#). It is available for download at <http://behrend.psu.edu/faculty/teachingcenter/angel/#studentHandouts>. If students did not complete the process, the instructor will not be able to find the submission.
13. Each ANGEL course has a space limit of 1 GB shared among all users (instructors, TAs, students, everyone) in the course. Please be aware of file size if you plan to upload media files.