

Changing Default Directions in ANGEL Dropbox

January 21, 2009

If you'd like to erase the default dropbox direction that looks like

The screenshot shows a window titled "Defacult Dropbox" (sic). It has a menu bar with "Settings Reports Utilities Delete". Below the menu bar, it says "Review: User Review, Anonymous: No". At the bottom, there is an "Instructions" section that reads: "Enter or paste your written work and/or click 'Attachments' to upload your files."

with your own directions such as

The screenshot shows a window titled "Dropbox for homework 2". It has a menu bar with "Settings Reports Utilities Delete" and a "Print My Notes" link. Below the menu bar, it says "Review: User Review, Anonymous: No". The main content area has a heading "How to submit homework to a dropbox" followed by four numbered steps:

1. Fill in the *Title, Message* and then click on *Attachments* button below the text box.
2. In the pop-up window, click on *Browse* to locate the file, select the file, and click on *Upload File*.
3. Wait till the file name is listed in the *Uploaded Files* box, and then click on *Finished*.
4. Last but not least, when the pop-up window disappears, click on the *Submit* button in ANGEL's window to complete the process.

 Below the steps is a "Recommendations" section: "the file to be uploaded should be named in the format of 'StudentLastName_AssignmentName.'"

you may copy the code on page 2 and paste them into the textbox's *Content* tab under *Settings* or *Edit*, and then change the *Format* to **HTML Text**. Please don't forget to **Save** after the code is in.

The screenshot shows the "Defacult Dropbox" (sic) settings window. The "Settings" section has two radio buttons: "Normal" and "Advanced", with "Advanced" selected. Below this is a tabbed interface with tabs for "Content", "Access", "Submission", "Review", "Actions", and "Assignment". The "Content" tab is active. Under "Page Settings", there are fields for "Title" (containing "Defacult Dropbox") and "Subtitle". Below these is a large "Page Text" area containing the text "paste code here". At the bottom, there is a "Format" dropdown menu set to "HTML Text". Red arrows point to the "Content" tab, the "Page Text" area, and the "HTML Text" format dropdown.

Code to copy and paste –

```
<style type="text/css">
.normalSpan p {
display:none;
color:red;
}
```

```
#unit p {
display:block;
color:#333;
}
```

```
#unit .highlight {
color:blue;
}
</style>
```

```
<div id="unit">
<h2>How to submit homework to a dropbox</h2>
```

```
<p class="highlight">1. Fill in the <i> Title, Message </i> and then click on <i>Attachments</i> button below the text box.
```

```
<p class="highlight">2. In the pop-up window, click on <i>Browse</i> to locate the file, select the file, and click on <i> Upload File</i>.
```

```
<p class="highlight">3. Wait till the file name is listed in the Uploaded Files box, and then click on <i> Finished</i>.
```

```
<p class="highlight">4. Last but not least, when the pop-up window disappears, click on the <i> Submit</i> button in ANGEL's window to complete the process.
```

```
<p class="highlight"> <b> Recommendations </b>: the file to be uploaded should be named in the format of "StudentLastName_AssignmentName." </p>
```

```
</div>
```