

Making an ANGEL Course Visible to Students (Enable a Course)

What is “disabled”?

By default, the course is disabled, meaning no students can see or enter the course. The course title appears in grey, and the word "Disabled" appears beneath it:



If the instructor does not plan to use ANGEL for the course, then the course can remain inactivated (invisible to students, which appears in grey on the instructor screen). The instructor can activate and deactivate the course at any time. You can work on the course while it is disabled, preparing it for student use.

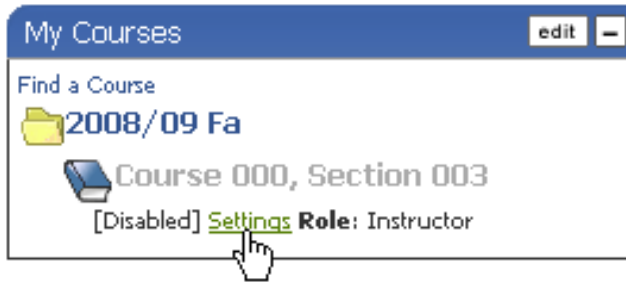
Note: If a student has just enrolled in a course, there may be a delay of up to one business day before the data from the Registrar updates the ANGEL course roster. At that time, if ANGEL is being used for the course, the course will be listed on the student's **My Profile** screen.

Note: You cannot send ANGEL mail to students from within a disabled course. Although it may appear to you that a message was successfully sent, students cannot view it until the course is activated.

How to Activate (Enable) a Course

When you are ready for students to see and enter a course, you must activate it, as follows:

1. Go to <http://angel.psu.edu/> and log on using your Penn State Access Account user ID and password.
2. On the **My Profile** page, locate the name of the course you wish to activate under the **My Courses** subheading.
3. Select the **Settings** link beneath the course title, to the immediate right of the word **Disabled**.



4. In the **Access Settings** area, from the **Course Disabled** pull-down menu, select **No**.

Access Settings	
Course Disabled	Yes ▼
Guest Access	No ▼
Show on Search	Yes ▼

5. Click the **Save** button.

An activated course looks like this:

