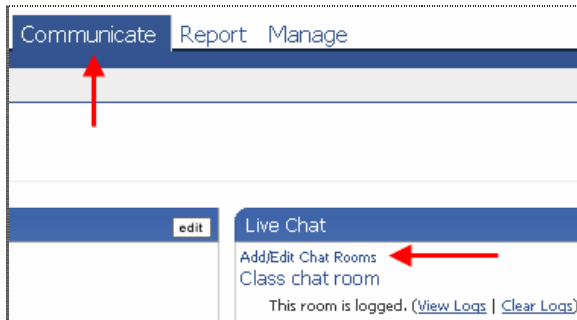


Monitoring group chat

To monitor chat conversation within each group, first, the students must have been put into different ANGEL teams (see *Add a Team* and *Add a Member to a Team* for instructions). Second, each team should have its own chat room. There should also be a chat room that is open to all teams if you plan to bring everyone together for a real time dialogue.

To create a chat room for a particular team, Click on the *Communicate* tab, and then *Add/Edit Chat Rooms*.



Live Chat Editor
Live Chat Settings

Name:

Description:

Tracking: On

Team:

Viewable By:

Start Date: July 19, 2007 AM 11:50

End Date: July 19, 2007 AM 11:50

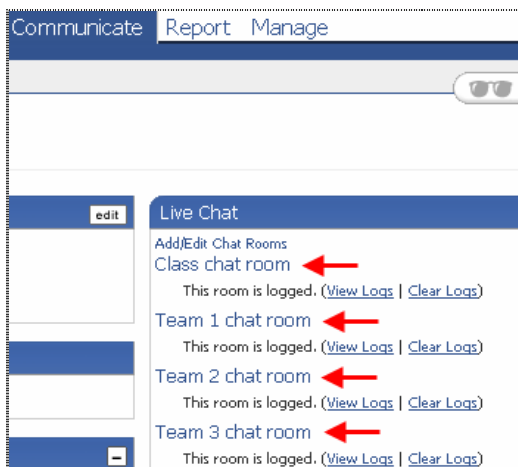
Name the chat room. You will not be able to rename it once it is created (saved).

Turn the tracking on so that the chat content would be kept. Make the chat room available to a particular team only.

Check both start and end dates to automatically grant or deny access to the chat room.

Save.

**** If you'd like to bring everyone into the same chat room, simply change that chat room's Team setting to be "All Teams" and ask students to enter from the Communicate tab.**



Click on the chat room name to join a group.

Turn the tracking on so that the chat content would be kept.

Make the chat room available to a particular team only.