Student Government Association

SGA SGA SGA

Motion to Reallocate Funds

You must use this form or your reallocation will not be considered by SGA! Thank you.

Date: _____ **Form filled out by:** _____
(Please Print)

Club/Organization Name: _____ **Office Held:** _____

Amount to be Reallocated: $ _____ **Phone# & Email:** _____

Source of Reallocation Funds:

Original Event/Program Name: _____

Why does your club/organization have money from the original event/program?

_____

_____

_____

Funds Reallocated for What Purpose:

Event/Program Name: _____

Event/Program Description: _____

_____

_____

Date: _____ **Time:** _____ **Place:** _____

What will the money be used for in this event/program?

_____

_____

Why does your club/org. feel that your funds should be reallocated for this event/program?

_____

_____

What are the other funding sources for this event/program? Please circle and write the amount funded under those that apply.

SGA $ _____ **SAF** $ _____ **Department Support** $ _____

Fund/Donation $ _____ **Co-Sponsorship** $ _____ **Other (please specify)** $ _____

P**lease return** this form and any necessary quotes to the RUB Info Desk

OFFICE USE ONLY

Date received & initials: _____ Circle One: FALL SPRING

Approved? _____ Amount Approved: _____ Denied? _____ Amount Denied: _____

Comments: _____

_____ Comprehensive Budget Binder (Original) _____ Club Mailbox

_____ Club File _____ Encumbrance Binder